

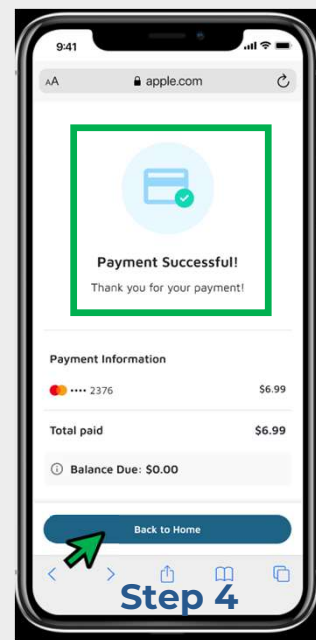
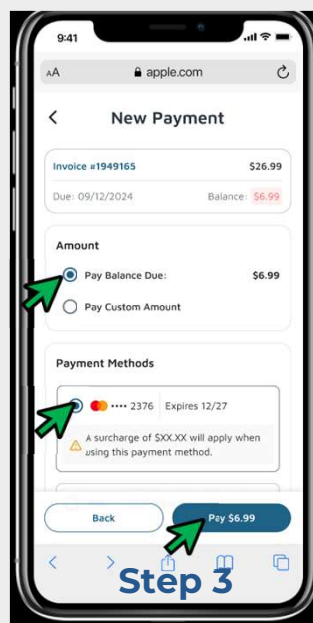
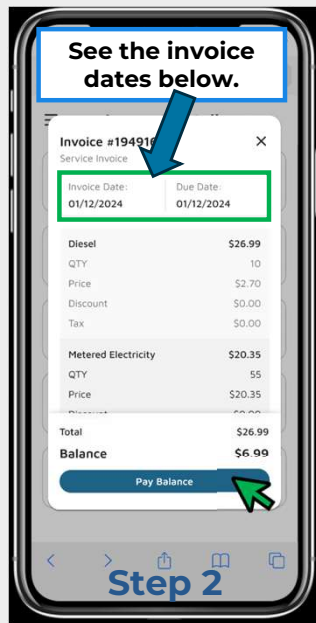
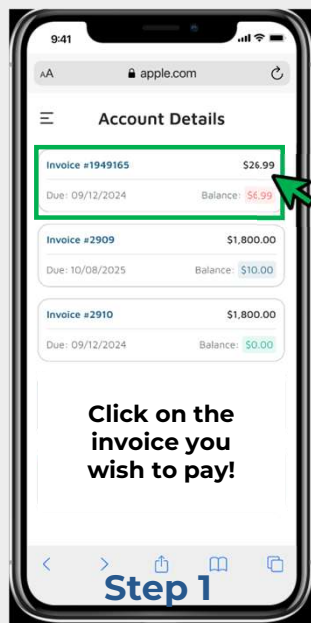
PAYING YOUR SUNTEX STATEMENTS USING THE PORTAL

See the steps below for how to pay your statements online! You can pay them from your Account Details page or your Dashboard.

Log into the portal at any time to pay your statement! As a reminder, statements are due on the 1st of each month unless otherwise stated.

Using the Account Details Page

When you click on the **link in your emailed statement**, it will take you to the **Account Details** page. From there, you will see your invoices *ordered from oldest to newest*. **Click on the invoice** you wish to pay.



Using the Customer Dashboard

You can also pay your statement by navigating to your customer **Dashboard** and paying your **current balance**.

