

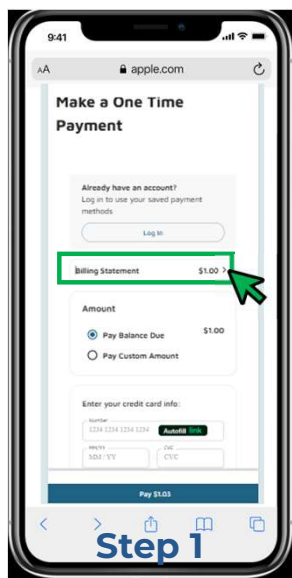
MAKING A ONE-TIME PAYMENT

Quickly and easily pay your bill online using the link sent to your email – no login required!

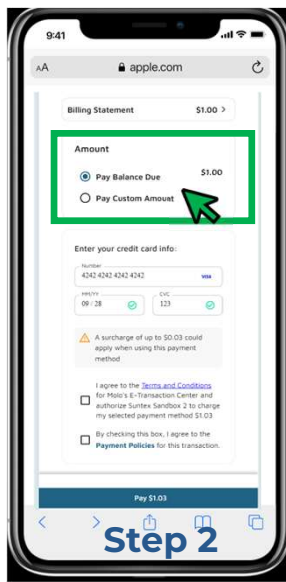
As a reminder, statements are due on the 1st of each month unless otherwise noted.

Using the One-Time Payment Option

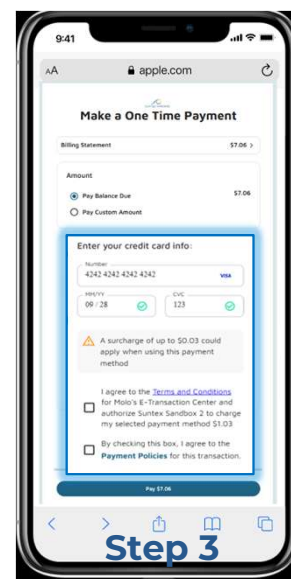
To make a one-time payment with a credit/debit card, **click the link** in your emailed statement and **follow the steps below**. To use saved payment methods or ACH, log in with your Suntex Customer Portal username and password.



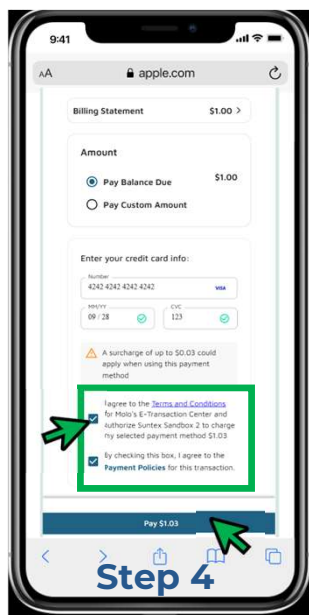
Click the arrow next to the amount to view your statement details. When you're ready, continue to Step 2.



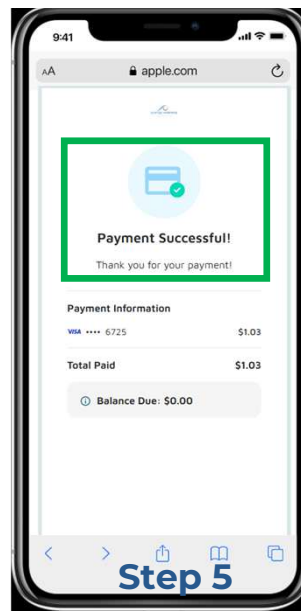
Select **Pay Balance Due** to pay your full balance or **Pay Custom Amount** to enter a different amount.



Follow the prompts to enter your card details.



Review the terms and conditions. Check both boxes to agree then click the blue Pay button.



If your payment is successful, you'll see a confirmation on your screen.