

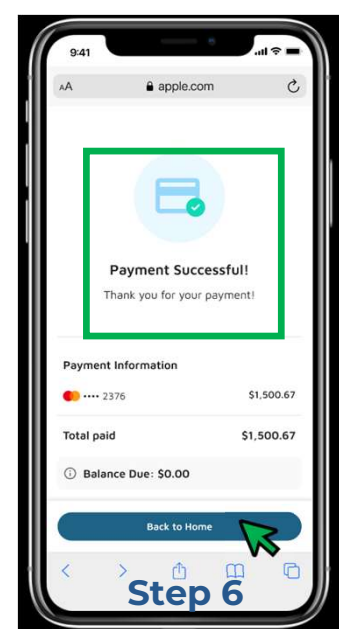
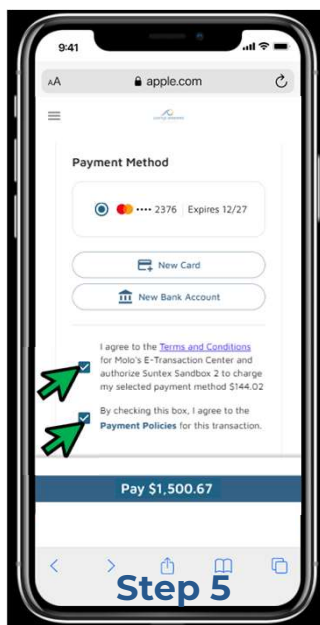
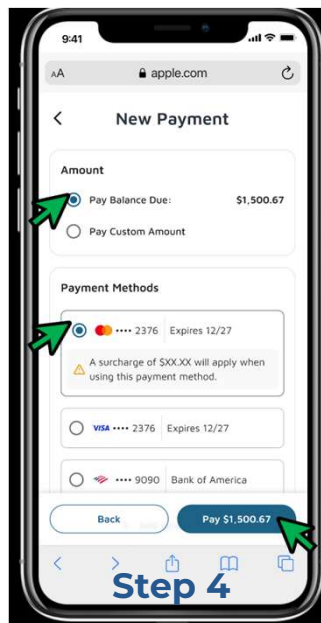
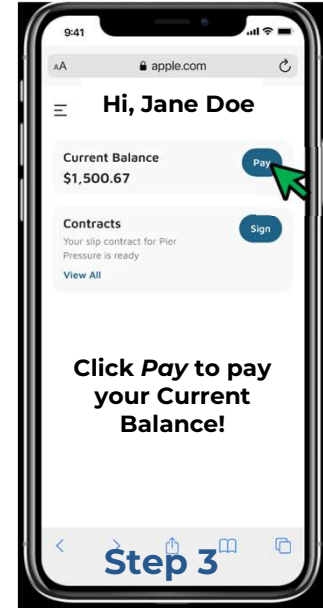
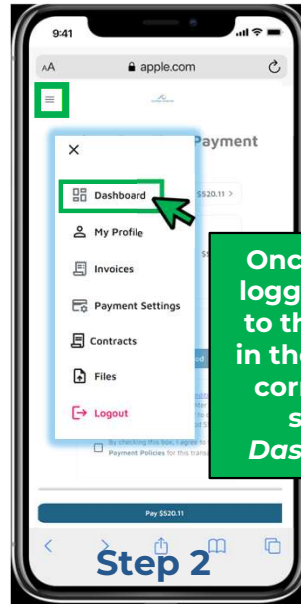
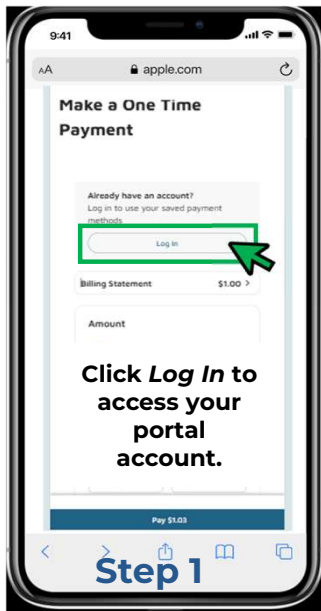
PAYING YOUR SUNTEX STATEMENTS VIA THE PORTAL

Easily view and pay your Suntex statements/invoices through the Customer Portal anytime.

You can log in to the portal at any time to view or pay your statements. As a reminder, statements are typically due on the 1st of each month unless otherwise noted.

Paying Through the Customer Portal

To pay your statement through the Suntex Customer Portal, **click the link** in your emailed statement. **Select Log In** from the One-Time Payment screen and enter your username and password.



Select **Pay Balance Due**, choose a saved payment method or add a new one, then click **Pay** to complete your payment.

Review the terms and conditions. Check both boxes to agree then click the blue **Pay** button.

If your payment is successful, you'll see a confirmation on your screen. Click **Back to Home** to return to the main portal page.